

Instructions for logging in and recovering the password to the [Virtual University](https://u10.sum.edu.pl) (<https://u10.sum.edu.pl>)

[Student version](#)

[Teacher version](#)

Student login to the Virtual University



Sign in with your organizational account

Sign in

[Instruction for new users](#)
[Change password](#)
[Reset password](#)

To log in, enter your login in the "*someone@example.com*" field.
Login is created (short form):

- "sALBUM" - for students of 1st and 2nd degree of studies, uniform master degree of studies and postgraduate studies, e.g. *s12345*
- "dALBUM" - for PhD students, eg *d54321*

An account with an appropriate login is created in the domain [@365.sum.edu.pl](https://365.sum.edu.pl) at the time of printing the student ID. Its full and also acceptable form is: *s12345@365.sum.edu.pl*.

To log in for the first time (**1st year students**) or in case of forgetting the password, you should change it yourself by completing the form, available at:

<https://u10.sum.edu.pl/WU/odzyskiwaniehasla.aspx>

The activation e-mail will be sent to the private e-mail address provided by you either in the recruitment process or at the dean's

office. If any error occurs, the whole process should be started with function "[Reset password](#)" on the [Virtual University](#) home page.

Password change



Update Password

Submit

Cancel

Passwords in the [@365.sum.edu.pl](https://365.sum.edu.pl) domain are indefinite. The "[Change password](#)" function is used to change the password yourself.

In the "*someone@example.com*" field, enter your login in **full form** together with the domain, e.g. **s12345@365.sum.edu.pl**

In the "*Old password*" field, enter the current password, and both in the "*New password*" and "*Confirm new password*" fields, enter the new password.

Important: the password must consist of at least 8 characters and contain at least:

- uppercase and lowercase letters
- numbers
- special characters (! @ # \$ % ^ & *)
- cannot contain the first name, surname or part of the login

Password recovery

PASSWORD RECOVERY
USER MANUAL

student lecturer

Please fill in all fields

First name

Last name

Personal ident. number or Date of birth (yyyy.MM.dd)

Login (- ATTENTION - login should be entered without domain name @365.sum.edu.pl, @sum.intranet)

Retype 5 visible characters:

[Go to logging in](#) [Send an activating mail](#)

Before logging in for the first time, each student should set a password using the "[Reset password](#)" function

In the form, we enter information about ourselves to identify:

- check the "*student*" checkbox
- enter your data in the "*first name*" and "*last name*" field. Please remember to enter two-part names separated only by a dash "-"
- in the field "*Personal ident. number or Date of birth*" should be entered Your birthdate.
- in the "*login*" field, enter your login to the Virtual University in its abbreviated form, eg *s12345*.

rewriting the code from the picture and pressing the button "*Send an activating mail*" will send to the private e-mail address provided in the dean's office / or during the recruitment an e-mail with a link to the page with the

possibility of setting a new password. The link from the email is active for one hour after sending. After this time, complete the form again.

Important: the password must consist of at least 8 characters and contain at least:

- uppercase and lowercase letters
- numbers
- special characters (! @ # \$% ^ & *)
- cannot contain the first name, surname or part of the login

Login of a teacher to the Virtual University



Sign in with your organizational account

Sign in

[Instruction for new users](#)
[Change password](#)
[Reset password](#)

To ensure your convenience and an appropriate level of security, the login and password are identical to the authorization data used when logging in to business computers in the [@sum.intranet](#) domain in the SUM network.

To log in, enter your login in the "someone@example.com" field. It may take the form of;

- abbreviated: [login](#) only
- full: login with a domain, e.g. [login@sum.intranet](#)

Note: the login to the Virtual University is NOT the same login as for the SUM business e-mail (in the [@sum.edu.pl](#) domain). In case of doubts, please send an e-mail to the administrators of the U.10 system at u10@sum.edu.pl.

If you log in for the first time (unless you have already used an account in the [@sum.intranet](#) domain by logging into your business computer) or forgot the password, you should change it yourself by completing the questionnaire, available at:

<https://u10.sum.edu.pl/WU/odzyskiwaniehasla.aspx>

The activation e-mail will be sent to the SUM business e-mail address with a link to the page with the option to set a new password. If any error occurs, the whole process should be started with function "[Reset password](#)" on the [Virtual University](#) home page.

Password change



Update Password

Submit

Cancel

According to the SUM security policy, the passwords are valid for 30 days and every 30 days they must be changed and after this period is exceeded, the system will inform itself about it. The "[Change password](#)" function is used to change the password yourself.

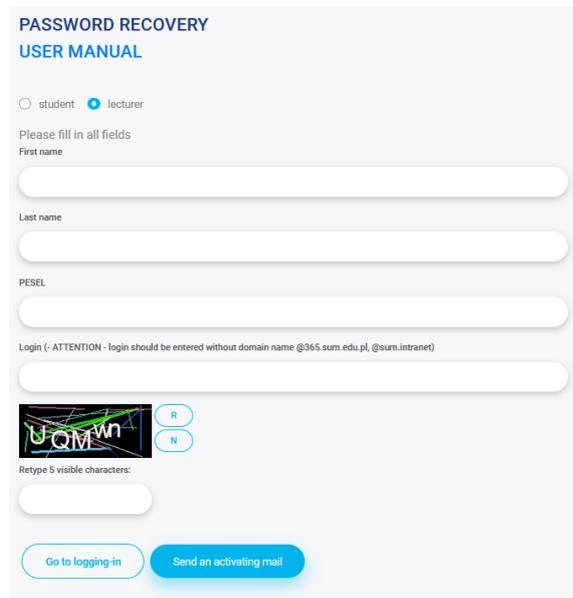
In the "someone@example.com" field, enter your **full login** along with the domain, e.g. [login@sum.intranet](#)

In the "Old password" field, enter the password which validity has currently expired, and both in the "New password" and "Confirm new password" fields, enter the new password valid for the next 30 days.

Important: the password must consist of at least 8 characters and contain at least:

- uppercase and lowercase letters
 - numbers
 - special characters (! @ # \$ % ^ & *)
- cannot contain the first name, surname or part of the login

Password recovery



The screenshot shows a web form titled "PASSWORD RECOVERY" with a sub-link "USER MANUAL". At the top, there are radio buttons for "student" and "lecturer", with "lecturer" selected. Below this, a message says "Please fill in all fields". The form contains several input fields: "First name", "Last name", "PESEL", and "Login (- ATTENTION - login should be entered without domain name @365.sum.edu.pl, @sum.intranet)". There is also a CAPTCHA image showing the letters "UQM" and "N" with a "R" button. Below the CAPTCHA is a "Retype 5 visible characters:" field. At the bottom, there are two buttons: "Go to logging-in" and "Send an activating mail".

Before logging in for the first time, each teacher should set a password using the "[Reset password](#)" function, unless he or she has already used an account in the [@sum.intranet](#) domain by logging into the work computer.

In the form, we enter information about ourselves to identify:

- check the "*lecturer*" checkbox
- enter your data in the "*first name*" and "*last name*" field. Please remember to enter two-part names separated only by a dash "-"
- enter your PESEL number in the "*PESEL*" field
- in the "login" field, enter your login to the Virtual University in its abbreviated form, eg *login*.

rewriting the code from the image and pressing the "*Send an activating mail*" button will send a message to the SUM e-mail address with a link to the page with the option of

setting a new password. The link from the email is active for one hour after sending. After this time, complete the form again

Important: the password must consist of at least 8 characters and contain at least:

- uppercase and lowercase letters
- numbers
- special characters (! @ # \$ % ^ & *)
- cannot contain the first name, surname or part of the login